

Asset Management Workshops

Training:

The Urban Municipal Administrators' Association (UMAAS) and Rural Municipal Administrators Association (RMAA) have jointly scheduled a series of workshops pertaining to practical applications relating to Municipal Asset Management Programs and Practices.

These workshops are intended for urban and rural CAO's, Administrators, CFO's and Municipal Staff who are involved with the development and administration of Municipal Asset Management Policies, Plans and Budgets.

Presentation Outline:

- MuniSoft PubWorks software Asset Management Applications presentation complete with demonstration and real world examples.
- Collins Barrow PQ, LLP – Presentation on examples of expanding a municipalities' Tangible Capital Asset register with an Excel spreadsheet and its' expansion to include Asset Management potential. Discussion on accounting perspectives relating to Asset Management
- Q & A opportunities

How to Register:

To register, please complete the attached registration form, indicating the location you will be attending. A registration fee of \$105.00 (\$100.00 plus GST of \$5.00 for a total of \$105.00 per participant) is required. Please include your cheque with your registration form payable to "UMAAS". To ensure a place in the workshop, we suggest you register early. **No refunds issued for cancellation after November 9, 2018.**

Workshop Dates and Locations:

Nov 20	North Battleford	Don Ross Centre (Room 107)	891 99 th St. N
Nov 21	Prince Albert	Prince Albert Inn (Salon A)	3680 2 nd Ave W
Nov 22	Yorkton	Gallagher Centre	455 Broadway St. W.
Nov 27	Weyburn	Weyburn Travelodge	53 Government Road S.
Nov 28	Regina	Regina Travelodge	4177 Albert St
Nov 29	Swift Current	Day's Inn (AB Room)	905 North Service Rd E..

AGENDA:

10:00 a.m. – 10:30 a. m.	Coffee and Registration
10:30 a.m. – 12:00 p.m..	MuniSoft PubWorks presentation
12:00 p. m. – 1:00 p. m.	Lunch (lunch will be provided & included in registration fee)
1:00 p.m. - 3:00 p. m.	Collins Barrow PQ, LLP Excel Spreadsheet and Asset Management Accounting perspectives Workshop
3:00 p.m. - 3:30 p. m.	Question & Answer Session & Wrap Up

Asset Management Workshops

Make Cheque Payable to "UMAAS"

Receipts will be issued on site upon request

Pre-Registration Form

Name of Municipality: _____

Address: _____

Phone Number: _____ Fax Number: _____

Number of Participants: _____

Names of Participants: _____

Enclosed cheque amount: _____ *Make cheque payable to "UMAAS"*

Check box if receipt required:

(\$105.00 per participant (lunch included) (\$100.00 plus GST of \$5.00 for a total of \$105.00 per participant – GST REG. NO. 13053 5842 RT0001)

Location:

Which location will you be attending? (please circle):

North Battleford	Prince Albert	Yorkton
Swift Current	Regina	Weyburn

Please return this form and fee before November 15th, 2018 to one of the following (*SEND TO DIRECTOR in charge of your chosen location*):

North Battleford Location:

Aileen Garrett, Director Div. 4
Box 1030
Unity, SK S0K 4L0

Swift Current Location:

Janelle Anderson, Director Div. 2
Box 200
Cabri, SK S0N 0J0

Prince Albert Location:

Janelle Scott, Director Div 5
Box 238
Naicam, SK S0K 2Z0

Regina Location:

Rodney Audette, Past President
Box 67
Bethune, SK S0G 0H0

Yorkton Location:

Glenda Lemcke
Box 400
Langenburg, SK S0A 2A0

Weyburn Location:

Chris Costley, Vice-President
Box 370
Mossbank, SK S0H 3G0